

IALIC CIO Terms of Membership

These terms of membership apply to applications for membership of the International Association for Languages and Intercultural Communication CIO ("IALIC"). They have been approved by IALIC and cover matters such as categories of membership, membership fees, member benefits, provisions applicable to institutional members, and procedures for applying to be a member or renewing membership.

These terms of membership must be read and applied in conjunction with clause 9 of the Constitution of IALIC, and are subject to revision in accordance with clause 9.5.3 of the Constitution. In case of any discrepancy between the Constitution and these terms of membership, the wording in the Constitution prevails.

Version: 1

Date brought into force/last revised: **24 November 2025**

1. Categories of membership (including fees) and eligibility

- Membership of IALIC is open to any individual with a research, a teaching and/or a professional interest in promoting the aims of IALIC at any level, who agrees to accept the duty of members set out in clause 9.3 of the Constitution (see clause 9.1 of the Constitution).
- IALIC declares its intention to work towards a diverse and inclusive membership.
- Members must be individuals.
- Members may apply to join IALIC at any time.
- Membership will run from the date of acceptance of the application to 31st December of the year in which the application is accepted (NB membership benefits are backdated to begin on 1st January of the relevant year, see below).
- All members shall pay an annual membership fee.

- The available categories of membership and applicable current annual membership fees are:
 - Standard membership £40
 - Student membership £25
 - Institutional membership £135

- **Standard membership**
- Individuals seeking a standard membership may apply and pay the membership fee for:
 - one year of membership at a time, or
 - three years of membership at a time (effectively, one single application for three years of membership); in this case the membership fee due will be three times the 'standard membership' annual fee listed above, and must be paid in full at the time of application for membership.

- **Student membership**
- Individuals seeking a student membership must submit documentary proof of their student status (showing the date of expected expiry of such student status) to IALIC, by email to the Membership Secretary via ialicmembership@gmail.com at the time of application for membership and payment of the fee.
- Student membership is open to individuals with either full-time student status or part-time student status.

- **Institutional membership**
- A scholarly institution or other organisation may apply for IALIC membership (and pay the associated institutional membership fee) for **up to four** named individuals affiliated with the institution (i.e., employees, students, directors or trustees of the institution, or others with a documented official connection with the institution).

- This is known as an '**institutional membership**,' however please note that under this category of membership the institution itself does not become a member of IALIC in its own right. Rather, the individuals nominated by the institution each become members of IALIC, in accordance with clause 9.1.2 of the Constitution.
- When applying for institutional membership, the institution shall provide IALIC with:
 - (a) the full names of all individuals nominated to become Institutional Members;
 - (b) designation of one of the nominated individuals as the **contact person** for the institutional membership;
 - (c) contact details for the **contact person** (for the purpose of administering the membership); and
 - (d) contact details for each nominated individual (for the purpose of their receiving their member copy of the journal).
- At any time during the validity of the institutional membership, and/or upon its renewal, the contact person may notify IALIC in writing of the transfer of the membership of one or more of the Institutional Members to a different individual affiliated with the same institution. The transfer of membership is subject to the approval of the charity trustees, and does not take effect until the transfer has been approved by the charity trustees (see clause 9.2 of the Constitution).

2. Benefits of membership

Membership benefits include:

- the right to a discounted fee for attendance at the IALIC annual conference or any symposium of IALIC, and
- a subscription for the membership year to the affiliated journal, *Language and Intercultural Communication* (LAIC) (six issues per year, members will receive all six issues for the relevant year). The LAIC journal subscription can be (by choice of the member, and subject to providing correct contact details) in the form of:
 - online only access to LAIC
 - receipt of hard copies of LAIC by post only
 - both online access and receipt of hard copies of LAIC.

3. Membership application and renewal process

- **Applying for a new membership**
- To apply for membership for the first time, the **IALIC Membership Form** for the year the application relates to (current form available from the IALIC website, '[Join IALIC](#)' section) should be completed and submitted to the IALIC Membership Secretary (via the online form submission)
- Payment of the relevant fee should also be made through one of the payment mechanisms indicated in the form and/or on the IALIC website.
- Applications for student or institutional membership should be supported by the additional details/documentation outlined in the Membership Form, which should be sent by email to: ialicmembership@gmail.com.
- **Renewing a membership**
- To renew a membership for the next year, please follow the same process as for new members (see item above).
- Payment of the relevant fee should also be made through one of the payment mechanisms indicated in the form and/or on the IALIC website.