

## **Constitution**

Adopted by the inaugural meeting 12 December 1999

Amendments made at 1st AGM 03 December 2000

Amendments made at AGM, Hong Kong, 2013

Amendments discussed at Committee meeting, 20 November, 2020.

Amendments made at AGM, 23 November 2020

### **1. Name**

1.1 International Association for Languages & Intercultural Communication (IALIC)

### **2. Aims**

2.1 The Association will provide support to scholars in their academic life within the field of Languages and Intercultural Communication, and will promote Languages and Intercultural Communication as an academic field.

2.2 The Association will seek to bring together international scholars and practitioners from a broad range of disciplinary backgrounds, among which are anthropology, sociolinguistics, psychology, education, literary studies, management and organisation studies, as well as linguistics and applied linguistics. In so doing, it will seek to:

2.2.1 create the conditions for a body of intellectual enquiry which intersects consciously, critically and reflectively with other disciplines;

2.2.2 represent the living reality of experiences of increased mobility and intercultural communication, as well as addressing the professional concerns brought about by the diversity of the research and the teaching of living languages;

2.2.3 promote in theory and practice greater intercultural understanding and, thereby, address the causes and the consequences of culture, all types of intolerance, social injustice, exclusion, inequalities, etc..

### **3. Activities**

3.1 The focus of the Association's activities will be an annual conference or symposium. The Association is affiliated to the journal Language and Intercultural Communication which has its own advisory board.

3.2 The Association will explore opportunities to co-operate with other bodies where interests are mutually served.

3.3 These activities may be supported and promoted by activities and events organised at local and regional level, and approved by the Committee of the Association as appropriate.

### **4. Membership**

4.1 Membership is open to any individual or institution with a research, a teaching and/or a professional interest in promoting the aims of the Association at any level.

4.2 The Association declares its intention to work towards a diverse and inclusive membership.

4.3 All members shall pay an annual subscription, normally due by January 31st. Membership will run from 1st January until 31st December.

- 4.4 Members will be able to submit a single application for membership for up to three years; in this case the annual subscription for the first year will apply to each year applied for, and must be paid in full at the time of application.
- 4.5 Rates of individual and institutional subscription and membership benefits shall be decided by the Committee of the Association and ratified by the Annual General Meeting.
- 4.6 Membership will include the right to a discounted rate for the annual conference or symposium of the Association.
- 4.7 Membership will include a subscription to the affiliated journal.
- 4.8 An institutional membership will entitle up to four named individuals affiliated with the institutional member (the 'nominated individuals') to benefit from the membership benefits detailed above.
  - 4.8.1 When applying for institutional membership, the institution shall provide IALIC with (a) the full names of all its nominated individuals; (b) one contact address for all of the nominated individuals (usually the institution's address); and (c) designation of one of the nominated individuals as the contact person for the institutional membership.
  - 4.8.2 At any time during the validity of the institutional membership, and/or upon its renewal, the contact person may notify IALIC in writing that the nominated individuals have changed and supply a new list of up to four names to be treated as nominated individuals going forward.
- 4.9 Membership will lapse if the subscription is unpaid at its due date.

## **5. Operations**

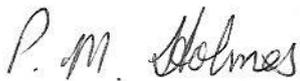
- 5.1 The Annual General Meeting of the Association will be held at the annual conference or by teleconference if there is no annual conference. Its purpose will be to ensure the proper functioning of the Association in accordance with its constitution, to approve its financial operations, and to elect officers to the Committee.
- 5.2 The business of the Association will be conducted by a Committee consisting of:  
An Executive Committee including the following Officers:
  - Chair of the Association (who also represents the Association)
  - Vice-chair (who supports the Chair, and stands in where the Chair is unavailable)
  - Secretary (who keeps minutes, prepares the agenda, and deals with correspondence)
  - Communications Officer (who is responsible for publicity, and administers the Association's web site and mailbase)
  - Treasurer (who administers the Association's finances)
  - Membership Secretary (who administers memberships)
  - Postgraduate Student Representative (responsible for postgraduate matters)
  - Journal Representative (who liaises with the Journal Committee)
  - Research Officer (who co-ordinates research initiatives)
  - Conference Organiser from the conference's home institution together with any other Committee members co-opted under clause 5.6 below.
- 5.3 The Committee is quorate if four members, one of whom is a member of the Executive, are present.
- 5.4 The Committee will meet at least once per year either by teleconference or face to face.

- 5.5 The Officers and Committee members are elected by members at the Annual General Meeting, and serve for three years, renewable for a further one to three years. They must wait for two years before they can stand for re-election beyond this term.
- 5.6 The Committee will have the authority to co-opt up to two further members on an annual basis.
- 5.7 The Committee is authorised to spend the Association's funds to further the aims of the Association, and will present accounts at the Annual General Meeting. Items of expenditure must be approved by the Chair and the Treasurer.
- 5.8 It is the role of the Committee to support initiatives at the grassroots, and to encourage an active membership.
- 5.9 Sub-committees to address issues of conference management, academic politics, journal development, or aspects of teaching and learning (etc.) may be formed. They will report to the Committee of the Association.

## **6. Disbanding**

In the event of the Association disbanding, any remaining funds in its possession will be donated to any organisation selected by the Committee which works to further aims compatible with those of the Association.

Signed: P.M. Holmes (IALIC Chairperson)

A handwritten signature in black ink that reads "P.M. Holmes". The signature is written in a cursive style with a large initial "P" and "M".

Date: 1 December 2020